



## **NPI submission is required on all electronic transactions beginning May 23, 2008**

### **Frequently Asked Questions about NPI:**

#### **Q: Do I need to notify HealthPartners of my NPI prior to submitting a claim?**

**A:** Yes, to avoid payment delays:

- Participating Providers must register their NPI(s) with HealthPartners prior to submitting a claim.
- Non – Participating Providers are strongly encouraged to register their NPI(s) with HealthPartners prior to submitting a claim.

#### **Q: How do I submit my NPI to HealthPartners?**

**A:** If you have not already registered your NPI(s) with HealthPartners, review NPI submission options at: [www.HealthPartners.com/NPI](http://www.HealthPartners.com/NPI).

#### **Q: How can I verify that HealthPartners has my NPI information?**

Participating Providers:

- Contact your [HealthPartners Service Specialist](#).
- Participating Providers can verify the receipt of Type 1 NPI's by accessing HealthPartners Provider Portal using the Provider Data Profile application. This application allows you to review and update your practitioner and facility information online at your convenience. [Sign up now](#) to gain access to your Provider Profiles.

Non-Participating Providers:

- Email [HealthPartners Claims Customer Service](#) or call 952-883-7755 (toll free at 1-800-444-4558) to verify receipt of type 1 and type 2 NPI's.

#### **Q: When will HealthPartners accept Type 1 and Type 2 NPI's on Claim Submissions?**

<b>NPI Only</b>	Accepting NPI only beginning May 23, 2008
<b>NPI + Legacy</b>	HealthPartners will not accept NPI + Legacy IDs after May 22, 2008.
<b>Legacy ID Only</b>	HealthPartners will not accept Legacy IDs only after May 22, 2008.

On April 2, 2007, the Center for Medicare & Medicaid Services (CMS) published a Contingency Guidance Statement allowing covered entities who are making a good faith effort to comply with the



National Provider Identifier (NPI) regulations, to continue to accept legacy provider numbers through May 23, 2008 without penalties. **As of May 23, 2008, CMS' contingency period ends, requiring all covered entities to submit only the NPI on claims submissions.**

**Q: What happens if I fail to submit my NPI or accidentally enter the wrong NPI on a claim?**

**A:** If you do not submit an NPI or if you submit a claim without a valid NPI number on or after the May 23, 2008 compliance date, your claim may be denied and returned.

**Q: Where and how do we submit our NPI's on our paper or electronic claims?**

**A:** For your convenience, we have provided a quick reference tool; [CMS 1500 \(08/05\) and UB04 Claim Form and ANSI Mapping Guidelines.](#)

If you have additional questions, you can:

- Consult with your software vendor or clearinghouse
- Access the information available at: [Center for Medicare and Medicaid Services \(CMS\)](#)

**Q: Where can I find more information about NPI's in general?**

**A:** You can visit our website at [www.HealthPartners.com/NPI](http://www.HealthPartners.com/NPI) . We have explanations of NPI types, forms and reference sites and documents available to providers.

**Q: Where can I find more information about CMS guidance on compliance with the HIPAA NPI Rule?**

**A:** For more information, visit the following CMS Web site:  
<http://www.cms.hhs.gov/NationalProvIdentStand/>