



Corporate Office:  
8170 33<sup>rd</sup> Avenue South  
Bloomington, MN 55425  
healthpartners.com

Mailing Address:  
P.O. Box 1309  
Minneapolis, MN 55440-1309

## **Attention: Compliance Department**

Dear Provider,

This notification is to inform you of a requirement from the Centers for Medicare and Medicaid Services (CMS) for annual compliance training related to fraud, waste and abuse awareness. This training requirement applies to all organizations that provide health care services or administrative services for a Medicare-eligible individual under the Medicare Advantage or Medicare Part D programs. This requirement affects you as a provider of health care services to Medicare members. As a result of this CMS requirement, your employees who provide covered services to Medicare beneficiaries (including managers and directors) need to complete the required compliance training.

**If you have provided your own fraud, waste and abuse training to your employee's and it meets the CMS requirements outlined in the attached memo from CMS, please indicate that on the attestation form.**

CMS requires us to provide training materials to our contracted providers. To access the annual fraud, waste and abuse compliance training, visit [www.mnhealthplans.org/tools/links.cfm](http://www.mnhealthplans.org/tools/links.cfm) to download the training materials. If you have difficulty downloading the training from the Website or have locations without Internet access and need a CD or paper copy of this training, please call 651-645-0099 x 10.

If your organization has contracted with other entities to provide health care services or administrative services on behalf of Medicare Advantage or Part D members, you will need to make appropriate compliance training materials available to those entities. In addition, you will be required to attest that your organization has obtained attestations from those entities that they (as well as any entities that they contract with that are responsible for the administration or delivery of services to Medicare members) have completed the fraud, waste and abuse compliance training.

You are responsible for tracking your organization's completion of this training. Although you may choose how to monitor your employees' completion of the training, we have enclosed for your convenience a sample training log for individuals to sign after completion of the training.

As soon as your organization has completed its training, an officer or director from your organization will need to attest to your organization's completion of the training by completing and returning the attestation form by mail or fax to:

HealthPartners  
Mail Stop 21108C  
Contracted Care Compliance  
8170 33<sup>rd</sup> Ave. S.  
Minneapolis, MN 55440

Fax: (952) 853-8865

Upon request, you may be asked to provide the attestations from the other entities you have contracted with, as well as copies of their training logs. Please retain a photocopy of all documentation related to this training for the required record retention period of 10 years.

Enclosed with this letter you will find the following:

1. CMS memo dated August 21, 2009 that includes clarification around the required fraud, waste and abuse training
2. Training log sample
3. An attestation form that needs to be completed and returned to the health plans you have contracts with

If you have any questions or concerns regarding this compliance training requirement, please call your service specialist.

Sincerely,

Bev Vacinek  
Sr. Manager, Contracted Care Compliance

Enclosures