Medical Staff Svcs Lakeview Hospital 927 Churchill Street W, MS19101A Stillwater, MN, 55082 Ph: 651-430-8519; Fax; 651-430-4646

EXPECTATIONS OF ALL LAKEVIEW HOSPITAL STAFF PRACTITIONERS

As a member of the Medical Staff of Lakeview Hospital, you agree to adhere to following the Lakeview Hospital Medical Staff Bylaws, Rules & Regulations, policies and procedures as developed and approved by the Medical Executive Committee and the following expectations:

Quality of Care

- Provide patients with care of the highest quality, including appropriate continuous care.
- Order and utilize medications, blood, and blood products in accordance with current standards.
- Use and help improve clinical pathways where appropriate.
- Maintain patient confidentiality.

Quality of Service

• Document the plan, activities, and results of care in a clear, timely, thorough and respectful manner in the medical record.

This statement is aimed at:

- 1) Legibility
- 2) Decreasing liability risk for myself and other caregivers
- 3) Assisting hospital staff in meeting all regulatory standards
- 4) Improving communication among caregivers
- 5) Providing accurate documentation to assist in assuring appropriate hospital reimbursement
- 6) Improving the quality and flow of care
- 7) Continually improving patient safety
- 8) Using only abbreviations approved by the Medical Executive Committee.
- Perform admissions, evaluations, and consultations in a timely fashion.
- Work cooperatively with peers, hospital staff, and Administration to minimize patient complaints.
- Work cooperatively with hospital representatives to resolve physician, patient, and staff complaints.

Peer and Co-Worker Relationships

• Act in a professional and respectful manner at all times.

Avoid impulsive, disruptive, sexually harassing, vulgar, or disrespectful behavior with other Medical Staff and Allied Health Professional Staff members, hospital staff, patients and their families.

Resource Utilization

• Work collaboratively with department/staff to utilize the most cost-effective supplies consistent with high quality care.

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- Work cooperatively with hospital staff to provide appropriate care in an appropriate timeframe.
- Utilize ancillary testing in a manner consistent with high quality, cost effective medical practice.

Contributions to Our Hospital Community

- Participate in community/task force work if requested.
- Provide care to unassigned patients from the emergency department in accordance with Medical Staff policy.
- Work for care improvement through active participation at department and other levels as identified.
- Work collaboratively with professionals in training as they assist in caring for patients.
- Perform staff, department, committee and hospital functions as identified by staff category assignment, election or otherwise.

Notification of Status Change

 Notify the hospital President, Chief of Staff, Medical Director, Department Chair or Medicals Staff Services Director of any change that may affect patient care, the workings of the hospital, or ability to perform clinical privileges.

Open Door Policy

The Medical Executive Committee reviews and recommends medical staff related Bylaws, Rules & Regulations and Policies to the governing body. Any medical staff member may communicate with administration or the governing body on a rule, regulation or policy adopted by the organized medical staff or Medical Executive Committee. Administration or the governing body determines the method of communication.

Note: Your signature on the attestation page of your hospital credentialing application serves as confirmation that you have been given this notice.

On behalf of the Lakeview Hospital Medical Executive Committee, thank you.

Virginia (Gini) Walsh, CPCS, CPMSM

Director, St. Croix Valley Medical Staff Services

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