

<b>SUBJECT</b>	<b>NUMBER</b>
<b>GENERAL RESPONSIBILITIES OF THE RESIDENT</b>	<b>GME-2</b> Attachments <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>KEY WORDS</b>	<b>EFFECTIVE DATE</b>
Ethical, Program, Professional, Responsibilities	July 1, 1999
<b>CATEGORY</b>	<b>LAST REVIEW DATE</b>
Human Resources (HR)	January 2018
<b>MANUAL</b>	<b>NEXT REVIEW DATE</b>
Graduate Medical Education	January 2021
<b>ISSUED BY</b>	<b>ORIGINATION DATE</b>
Graduate Medical Education	July 1, 1999
<b>APPLICABLE</b>	<b>RETIRED DATE</b>
Applies to all training programs with residents rotating at a HealthPartners Facility.	Not Applicable
<b>REVIEW RESPONSIBILITY</b>	<b>CONTACT</b>
Graduate Medical Education Committee (GMEC)	Graduate Medical Education

## PURPOSE

To provide guidelines to Resident/House Staff regarding their general responsibilities as a postgraduate trainee.

## SCOPE

This policy applies to all training programs accredited by the Accreditation Council for Graduate Medical Education (ACGME) and the Council on Podiatric Medical Education (CPME) sponsored by the HealthPartners Institute. More specific guidelines may be developed by each Program, and approved by the Graduate Medical Education Committee.

## DEFINITION

Resident/House Staff — refers to all residents and fellows enrolled in a HealthPartners Institute post-graduate training program.

Post-Graduate Training Program — refers to a residency or fellowship educational program, accredited by the ACGME or CPME for purposes of clinical education.

## RESPONSIBILITIES/REQUIREMENTS

- A. Each resident is expected to avail himself/herself of the educational opportunities offered within the institution, provide medical treatment to the training site's patients in a competent and caring manner, and conduct himself/herself in a moral, ethical and professional manner at all times.
- B. To meet these responsibilities, the resident is expected to:
  1. Attend and actively participate in all conferences and teaching rounds within the assigned department.
  2. Render appropriate medical care to patients in a kind and caring manner under the supervision of the attending physician.
  3. Attend assigned clinics.

4. Participate in the evaluation of the program, his/her peers and teaching faculty as requested by the Program Director.
5. Do independent study using the services and resources offered through the medical library.
6. Participate in research activities and quality improvement.
7. Document care and complete/sign patient medical records in a timely manner.
8. Volunteer to serve as a member of various staff and hospital committees.
9. Be on time and present for all assignments.
10. Respond to pages promptly.
11. Conduct himself/herself in an ethical and moral manner.
12. Maintain a professional appearance and comportment.
13. Assume progressive responsibilities as he/she gains experience.
14. Contribute to the successful operation of the training site.
15. Provide supervision to less senior residents and medical students.
16. Document completion of procedures in a manner determined by the training program.
17. "Sign out" before leaving, as appropriate for the clinical service.
18. Accept "Sign out" from departing residents.
19. Cooperate with nursing and other staff.
20. Report to the Program Director any event that may expose you and/or the training site to liability.
21. Comply with all departmental policies.

###