



Student Guide: Resources for Concerns about Sexual Harassment

Welcome to HealthPartners. As you begin your training experience in our rich learning environment we would like to share some important content that was designed to give you information that will make you successful during your experience as a student.

There is no place for sexual harassment, or any kind of harassment, at HealthPartners.

Sexual harassment is behavior defined as unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature, that affect an individual's employment, unreasonably interferes with an individual's work performance, and/or creates an intimidating, hostile, or offensive work environment. Harassment can come from anyone – leaders, employees, colleagues, customers, clients, visitors, patients, members, volunteers, vendors, contractors, students, interns, preceptors, and others. It can also happen onsite or offsite at a variety of work functions.

If you feel you are being sexually harassed, or know someone who possibly is being sexually harassed, please step forward and report it to your preceptor, the clinical site leader where you are practicing, your clinical site's Human Resources or call 1-866- 444-3493 or email integrityandcompliance@healthpartners.com. We take these complaints seriously, investigate them quickly, thoroughly and fairly, and take appropriate action. Retaliation against anyone who has reported possible sexual harassment is strictly prohibited.

Please see below for more information, including your location's anti-harassment policy and how to contact the local HR department. For those students who are also employees see the respective Employee Assistance Program.

Amery Hospital & Clinic

- [Policy](#)
- Report concerns to [Senior Director Human Resources](#) or 715-268-0309
- [Employee Assistance Program](#) (password = amery)

Capitol View Transitional Care Center

- [Policy](#)
- Report concerns to the [Director of Human Resources](#) or 651-254-0442
- [Employee Assistance Program](#) (password = capitolview)

HealthPartners Central Minnesota Clinics

- [Policy](#)
- Report concerns to [Human Resources](#) or 320-203-2066
- [Employee Assistance Program](#) (password = hpcmc)

HealthPartners/GHI

- [Policy](#)
- Report concerns to [Human Resources](#) or 952-883-7171, Option 5
- [Employee Assistance Program](#) (password = ghi)

Hudson Hospital & Clinic

- [Policy](#)
- Report concerns to [Human Resources](#)
- [Employee Assistance Program](#) (password = hudsonhospital)

Hutchinson Health

- To obtain a copy of the policy or raise a concern, please contact Human Resources at (320) 484-4685 or hr@hutchhealth.com.

Integrated Home Care

- [Policy](#)
- Report concerns to [Manager of Human Resources](#) or 651-415-4020
- [Employee Assistance Program](#) (password = ihc)

Lakeview Hospital

- [Policy](#)
- Report concerns to the [Sr. Director of Human Resources](#) or 651-430-4505
- [Employee Assistance Program](#) (password = lakeview)

North Suburban Family Physicians

- [Policy](#)
- Report concerns to [Human Resources](#) or 651-765-5930
- [Employee Assistance Program](#) (password = NSFP)

Park Nicollet

- [Policy](#)
- Report concerns to the [Director of Employee and Labor Relations](#)
- [Employee Assistance Program](#)

Physicians Neck & Back Center

- [Policy](#)
- Report concerns to [Manager of Human Resources](#) or 651-415-4167
- [Employee Assistance Program](#) (password = pnbc)

Regions Hospital

- [Policy](#)
- Report concerns to the [Vice President of Human Resources](#) or 651-254-3695
- [Employee Assistance Program](#) (password = regions)

RHSC, Inc.

- [Policy](#)
- Report concerns to the [Vice President of Human Resources](#) or 651-254-3695
- [Employee Assistance Program](#) (password = rhsc)

Riverway Clinic

- [Policy](#)
- Report concerns to [Human Resources](#) or 763-587-4444
- [Employee Assistance Program](#) (password = riverway)

Stillwater Medical Group

- [Policy](#)
- Report concerns to the [Director of Human Resources](#) or 651-275-3304
- [Employee Assistance Program](#) (password = smg)

Three Rivers Dental Care and Orthodontics (Dental Specialties, Inc.)

- [Policy](#)
- Report concerns to the [Program Administrator](#)
- [Employee Assistance Program](#) (password = dsi)

Westfields Hospital & Clinic

- [Policy](#)
- Report concerns to [Senior Director of Human Resources](#) or 715-243-2727
- [Employee Assistance Program](#) (password = westfields)

If you want to remain anonymous when you report a sexual harassment concern, please call the Integrity and Compliance Hotline: 1-866-444-3493.

Please save this copy for future use and sign and submit the signature page attached.

Student Guide: Sexual Harassment

When you complete this form, you acknowledge that you have received this information on Resources for concerns about Sexual Harassment at HealthPartners.

Print name: _____

Signature: _____

Clinical Experience Location: _____

Date: _____

Give this completed form to your Student Coordinator at the location of your clinical learning experience