![HealthPartners Institute]

SUBJECT	NUMBER
TRAINEE MEMBERSHIP ON THE GRADUATE MEDICAL EDUCATION COMMITTEE (GMEC)	**GME–17** **Attachments** ☐ Yes ☒ No
KEY WORDS GMEC, Membership, Trainee, Sponsored	**EFFECTIVE DATE** July 1, 1999
CATEGORY Business Practices (BP)	**LAST REVIEW DATE** January 2021
MANUAL Graduate Medical Education	**NEXT REVIEW DATE** January 2024
ISSUED BY Graduate Medical Education	**ORIGINATION DATE** July 1, 1999
APPLICABLE Applies to all HealthPartners Institute-sponsored post-graduate medical/dental trainees. The term "trainee" applies to residents and fellows.	**RETIRED DATE** Not Applicable
REVIEW RESPONSIBILITY Graduate Medical Education Committee (GMEC)	**CONTACT** Graduate Medical Education

PURPOSE

The Graduate Medical Education Committee shall have peer-selected trainee representation from HealthPartners Institute-sponsored programs and may include peer-selected trainees from affiliated programs.

SCOPE

This policy applies to all HealthPartners Institute-sponsored post-graduate medical/dental training programs accredited by the Accreditation Council for Graduate Medical Education (ACGME), the Council on Podiatric Medical Education (CPME) and the Commission on Dental Accreditation (CODA).

RESPONSIBILITIES/REQUIREMENTS

1. Trainee representation shall include a minimum of two peer-selected trainees from ACGME accredited programs.

2. Trainees shall be selected by their peers within their program.

3. Programs shall be responsible for notifying the GMEC of the trainees who will represent their programs.

4. Trainee members shall be responsible for communicating issues raised during GMEC to their peers and communicating trainee issues to the GMEC.

5. Trainee members are expected to regularly attend GMEC meetings. If they are unable to attend a meeting, they may elect to choose a proxy to attend in their place.

6. Sub-committees of the GMEC require trainee membership from ACGME-accredited, Institute-sponsored programs. Trainee GMEC members will be asked to participate in sub-committees as well.

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