

SUBJECT	NUMBER
SUPERVISION OF TRAINEES	GME-5 Attachments <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
KEY WORDS	EFFECTIVE DATE
Attending, Supervisory, Training	July 1, 1999
CATEGORY	LAST REVIEW DATE
Human Resources (HR)	January 2021
MANUAL	NEXT REVIEW DATE
Graduate Medical Education	January 2024
ISSUED BY	ORIGINATION DATE
Graduate Medical Education	July 1, 1999
APPLICABLE	RETIRED DATE
Applies to all HealthPartners Institute-sponsored post-graduate medical/dental trainees. The term "trainee" applies to residents and fellows.	Not Applicable
REVIEW RESPONSIBILITY	CONTACT
Graduate Medical Education Committee (GMEC)	Graduate Medical Education

PURPOSE

To establish a policy for all post-graduate training programs within the HealthPartners Institute to ensure all post-graduate programs provide increasing amounts of responsibility with appropriate supervision of trainees according to their level of education.

SCOPE

This policy applies to all HealthPartners Institute-sponsored post-graduate medical/dental training programs accredited by the Accreditation Council for Graduate Medical Education (ACGME), the Council on Podiatric Medical Education (CPME) and the Commission on Dental Accreditation (CODA).

All information contained in this policy shall be used as minimum criteria for supervision. More detailed supervision criteria shall be delineated by each clinical department in its respective Departmental Supervision Policy.

RESPONSIBILITIES/REQUIREMENTS

- A. Every trainee is assigned to a designated clinical service. On call schedules and rotation schedules are developed on a regular basis to provide trainees with a variety of training experiences. Trainees may see patients initially but (supervisory) back up is available at all times.
- B. In all patient care, the ultimate responsibility rests with the attending physician/dentist, who supervises all trainee activities.
- C. The requirements for on-site supervision are established for and by each department in accordance with subspecialty residency requirements and in accordance with the ACGME Common Program Requirements regarding levels of supervision:
 1. **Direct:** The supervising physician is physically present with the trainee and the patient.
 2. **Indirect**
 - a. **With Supervision Immediately Available:** The supervising physician is physically within the hospital or other site of patient care and is immediately available to provide direct supervision.

- b. With Supervision Available: The supervising physician is not physically present within the hospital or other site of patient care, but is immediately available by phone and/or other electronic modalities and is available to provide direct supervision.
- 3. **Oversight**: The supervising physician is available to provide review of procedures/ encounters with feedback provided after the care is delivered.
- D. Programs must set guidelines for circumstances and events in which trainees must communicate with appropriate supervising faculty members, such as the transfer of a patient to an intensive care unit, or end-of-life decisions.
- E. It is the responsibility of each Program Director to establish detailed written policies for supervision in their respective program. All departmental supervision policies are reviewed by the Graduate Medical Education Committee.

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