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| Title: Trainee Membership on the Graduate Medical Education Committee (GMEC) | Policy Number: GME-17 |
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PURPOSE: To establish a policy for all HealthPartners Institute-sponsored post-graduate medical/dental training programs (“Sponsored Programs”) for membership in the Graduate Medical Education Committee (GMEC).

This policy applies to all Sponsored Programs accredited by the Accreditation Council for Graduate Medical Education (ACGME), the Council on Podiatric Medical Education (CPME) and the Commission on Dental Accreditation (CODA).

DEFINITIONS: Not Applicable

POLICY:

The GMEC shall have peer-selected trainee representation from Sponsored Programs and may also include peer-selected trainees from affiliate programs.

1. Trainee representation shall include a minimum of two peer-selected trainees from HealthPartners Institute-sponsored ACGME-accredited programs.
2. Trainees shall be selected by their peers within their program.
3. Programs shall be responsible for notifying the GMEC of the trainees who will represent their programs.
4. Trainee members shall be responsible for communicating issues raised during GMEC to their peers and communicating trainee issues to the GMEC.
5. Trainee members are expected to regularly attend GMEC meetings. If they are unable to attend a meeting, they may elect to choose a proxy to attend in their place.
6. Sub-committees of the GMEC require trainee membership from HealthPartners Institute-sponsored ACGME-accredited programs. Trainee GMEC members will be asked to participate in sub-committees as well.

PROCEDURE: See above.

RELATED DOCUMENTS: Not Applicable

REFERENCE MATERIALS: Not Applicable

ADDITIONAL INFORMATION: Not Applicable

COMMITTEE/POLICY SPONSOR AND OWNER: Graduate Medical Education Committee