

<b>Title:</b> Supervision of Trainees	<b>Policy Number:</b> GME-5
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**PURPOSE:** To establish a policy for all HealthPartners Institute-sponsored post-graduate medical/dental training programs (“Sponsored Programs”) to ensure these programs provide increasing amounts of responsibility with appropriate supervision of trainees according to their level of education.

This policy applies to all Sponsored Programs accredited by the Accreditation Council for Graduate Medical Education (ACGME), the Council on Podiatric Medical Education (CPME) and the Commission on Dental Accreditation (CODA).

All information contained in this policy shall be used as minimum criteria for supervision. More detailed supervision criteria shall be delineated by each program in its respective Supervision Policy.

**DEFINITIONS:** Not Applicable

**POLICY:**

- A. Every trainee is assigned to a designated clinical service. On call schedules and rotation schedules are developed on a regular basis to provide trainees with a variety of training experiences. Trainees may see patients initially but (supervisory) back up is available at all times.
- B. In all patient care, the ultimate responsibility rests with the attending physician/dentist, who supervises all trainee activities.
- C. The requirements for on-site supervision are established for and by each department in accordance with subspecialty residency requirements and in accordance with the ACGME Common Program Requirements regarding levels of supervision for ACGME-accredited programs:
  1. **Direct:** The supervising physician/dentist is physically present with the trainee and the patient. In some cases, if the specialty’s review committee allows, direct supervision can also mean that supervising physicians/dentists may not be physically present but are concurrently monitoring patient care through appropriate telecommunication technology.
  2. **Indirect**
    - a) **With Supervision Immediately Available:** The supervising physician/dentist is physically within the hospital or other site of patient care and is immediately available to provide direct supervision.

b) With Supervision Available: The supervising physician/dentist is not physically present within the hospital or other site of patient care, but is immediately available by appropriate telecommunication technology and is available to provide direct supervision.

3. **Oversight**: The supervising physician/dentist is available to provide review of procedures/encounters with feedback provided after the care is delivered.

D. Programs must set guidelines for circumstances and events in which trainees must communicate with appropriate supervising faculty members, such as the transfer of a patient to an intensive care unit, or end-of-life decisions.

E. It is the responsibility of each Program Director to establish detailed written policies for supervision in their respective program. All program supervision policies are reviewed by the Designated Institutional Official.

**PROCEDURE**: See above.

**RELATED DOCUMENTS**: GME-38 Trainee Scope of Practice.

**REFERENCE MATERIALS**: Not Applicable

**ADDITIONAL INFORMATION**: Not Applicable

**COMMITTEE/POLICY SPONSOR AND OWNER**: Graduate Medical Education Committee