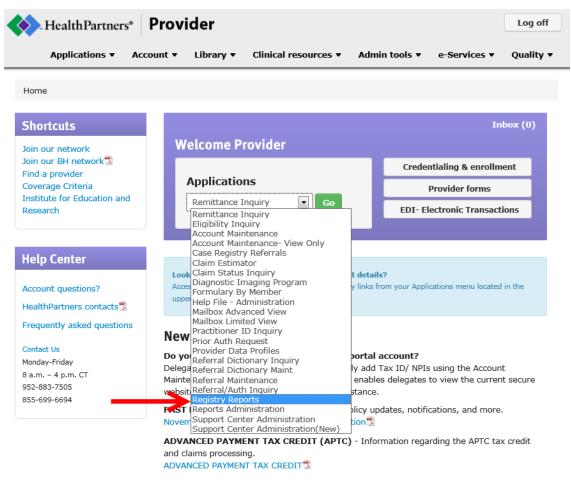


Web Page: www.healthpartners.com/provider

1. Login to the provider portal

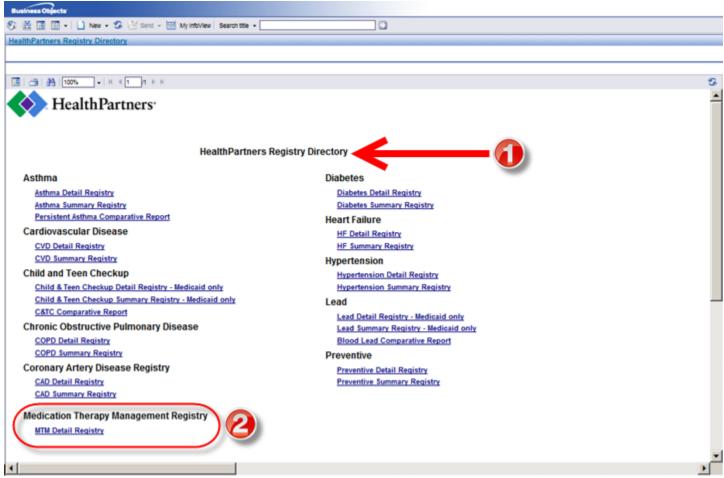
Register your facility





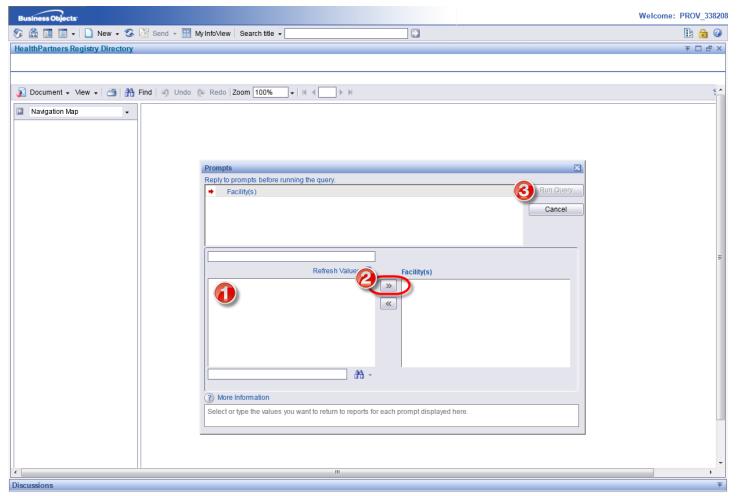
- 1. From the drop down arrow, select "Registry Reports"
- 2. Click Go
 - Note: If you do not see registry access please email mtmsupport@healthpartners.com





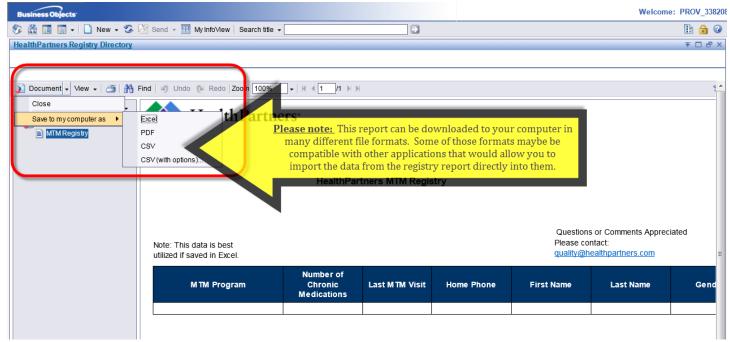
- 1. A new page will open called "Business Objects". Your Pharmacy Name should appear before "Registry Directory".
- 2. Click on "MTM Detail Registry"





- 1. In the left column, find your facility (there may only be 1 option available). Once you find your facility, click on the name to highlight.
- 2. Click » right arrows to add your facility to the right column
- 3. Click on "Run Query"
 - Please note: you will have to do this process over each time you need to create a registry.





Below is more detail on some of the report columns and what they mean:

- **MTM Program:** The specific MTM program that the member is a part of. For more details about the various programs please visit: https://www.healthpartners.com/provider-public/pharmacy-services/mtm-services/rxcheckup-program-details
- **Number of Chronic Medications:** The number of medications (based upon class of medication) with >45 days supply filled in the previous 6 months according to HealthPartners prescription claims
- Last MTM Visit: This indicates the date of the last paid claim for an MTM visit (note that claims data may lag by several months)
- **Heart Disease, Diabetes, Asthma columns:** We have received medical and/or prescription claims data indicating the member has one or more of these conditions.
- **High Risk Polypharmacy:** We have received medical and prescription claims indicating 7 or more chronic medication <u>AND</u> a hospitalization in the previous 12 months <u>OR</u> no primary care provider office visit in the previous 12 months
- **Hospitalization within 1 year:** We have received medical claims indicating hospitalization within the previous 12 months
- **High Risk Diabetes, High Risk Heart Disease:** We have received medical and/or prescription claims data indicating the member has diabetes and/or heart disease and have been stratified at high risk when compared to the rest of diabetes/heart disease population.
- **Formulary:** The name of the HealthPartners formulary this member is subject to. HealthPartners formularies can be accessed at: https://www.healthpartners.com/provider-public/pharmacy-services