HealthPartners

Instructions
HealthPartners® *Inspire* (SNBC) Referral for Waiver / PCA Services

The **HealthPartners® *Inspire* (SNBC) Referral for Waiver / PCA Services** must be completed and submitted with any referral made to the County for waiver, PCA, or PDN services; those services that are covered by Medicaid fee-for-service.

A copy of the last HRA completed for the member must be submitted also. If an HRA has not been completed for the member in the last year, the Care Coordinator must complete an HRA prior to making the referral to the County.

If the Care Coordinator receives a request for waiver, PCA, or PDN services, the Care Coordinator is expected to obtain detailed information about the request, the member's need for the service, and explore all potential sources, formal, and informal, that could meet the member's needs.

If member is already open to a waiver and is requesting either additional waiver services or PCA services, the SNBC Care Coordinator first consults with the member's waiver case manager about the request. The decision to move forward or not with the services requested remains with the county waiver case manager.

The County Case Manager makes the final decision about opening the member to waiver or PCA services.

Except when the SNBC Care Coordinator and County Waiver Case Manager are the same person, all referrals must be reviewed and approved by the Care Coordinator's supervisor prior to submitting to the County.